

Locating Materials

The majority of TEAL materials are listed in the UW Libraries online catalog. Always check the online catalog first. (Use the Pinyin system for Chinese titles.) If the material is not found in the online catalog, then check the card catalog. (Use the Wade-Giles system for Chinese titles.)

NOTE: The card catalog may not be up-to-date for the title you are seeking.

There are three types of *classification numbers* (call numbers) for TEAL materials: Library of Congress (LC) for most books and serials; call numbers of pre-cataloged (pre-cat) collections, and "G" (for microfilm) numbers.

Examples:

LC number:

B5253.C6 Y8342
DS799.82.C437 J53 2006
PL419 .G42 1939

Pre-cat number:

1-929154 (Chinese)
2-7628431 (Japanese)
3-127246 (Korean)

Always ask for help at the Information Desk if you don't find what you need.

Quick Link to the TEAL Website:



The image on the cover is the seal of the Tateuchi East Asia Library, University of Washington

Checking Out Materials

Materials can be checked out at the Information Desk on the third floor of Gowen Hall. Users must have a current Husky Card or borrower's card to borrow materials. Individuals who do not have borrowing privileges can apply at Library Account Services on the first floor of Suzzallo Library or call 206-543-1174.

Loan periods for books that circulate:

- Faculty, academic staff.....Twelve weeks
- Graduate students, staff.....Twelve weeks
- Undergraduates.....Four weeks
- Unaffiliated patrons.....Four weeks

The loan period for all users for periodicals is seven days. Newspapers, as well as some books, periodicals, and media materials, are restricted to library use only.

Course Reserves

The UW Libraries Catalog lists titles on reserve by course and instructor's name. Request reserve course materials by call number at the Information Desk. Reserve items circulate for various lengths of time and must be returned to the Information Desk. Comments and suggestions may be directed to uwlib-ealcirc@uw.edu or ask at the TEAL Information Desk. Ask at the TEAL Information Desk to add materials to the reserve bookcase in the reading room.

Where Is TEAL?

The main location of the Tateuchi East Asia Library occupies five floors (3, 2M, 2, 1M and 1) of Gowen Hall. The entrance is on the third floor. TEAL also has auxiliary stacks in Kane Hall (www.lib.washington.edu/east-asia/using-our-collections/auxiliary-stacks). TEAL staff retrieve materials from the auxiliary stacks upon request. Patrons may also schedule a browsing appointment between 9 am and 5 pm, Monday-Friday. TEAL Special Collections are closed stacks, and materials must be requested 48 hours in advance.



UNIVERSITY of WASHINGTON

Tateuchi East Asia Library

Gowen Hall 322
University of Washington
Box 353527
Seattle, WA 98195

phone: (206) 543-4490
fax: (206) 221-5298

e-mail: uwlib-ealcirc@uw.edu
www.lib.washington.edu/east-asia/

The Atsuhiko and Ina Goodwin Tateuchi East Asia Library (TEAL) provides collections and services to support learning, teaching, and research in East Asian, Chinese/Taiwanese, Japanese, and Korean studies.

Hours: For library hours updates, please check: www.lib.washington.edu/about/hours/east-asia

Gowen Hall

FALL – SPRING QUARTERS:

Monday - Thursday 8 am - 7 pm
Friday 8 am - 5 pm
Saturday & Sunday 1 pm - 5 pm

INTERIM PERIODS:

Monday - Friday 9 am - 5 pm
Saturday & Sunday Closed

SUMMER QUARTER:

Monday - Friday 9 am - 5 pm
Saturday & Sunday 1 pm - 5 pm

HOLIDAYS: Closed

TEAL also opens for extended hours for finals.

Kane Hall (TEAL Auxiliary Stacks)

Monday - Friday 9 am - 5 pm
(by appointment)

Services

The Chinese, Japanese, and Korean area studies librarians assist in the use of the Tateuchi East Asia Library collections, the UW Libraries Catalog, and Libraries databases. They also offer in-depth reference services by appointment and provide bibliographic instruction sessions on request.

The Information Desk staff answer directional and general questions and provide loan, reserve, hold, and search services.

Suggestions and requests for new materials may be made to the area studies librarians, online, via the suggestion box, or at the Information Desk.

Scanners are attached to 4 Access-Plus computers. There is also a stand-alone scanner available. (Non-UW affiliated users must bring a USB drive to save scanned files.)

Shelving Locations

Reference books, atlases, newspapers, and select display serials are on the 3rd floor of Gowen Hall. TEAL General Stacks materials are located in Gowen as follows:

Call number	Floor
LC numbers	
A - BL	3
BM - PL715	2
PL716 - Z	1M
FOLIO (LC numbers)	1
ELEPHANT FOLIO (LC numbers)	1
Pre-cat numbers	1*

*Many pre-cat materials (along with the microfiche collection) are currently in storage.

Materials listed as "Auxiliary", "Auxiliary Serials", etc. are located in the TEAL auxiliary stacks in Kane. Request materials at the Information Desk or via the online catalog.

For other material types (CDs, maps, microforms, special collections, etc.), please ask at the Information Desk.

Collection Scope

TEAL contains materials on Chinese, Japanese, and Korean studies. The majority of these materials are in Chinese, Japanese, and Korean, although some language and literature materials are in English.

The collections are strong in all areas of the humanities and social sciences.

The library also provides access to a number of Chinese, Japanese, and Korean language databases, indices, and bibliographies.

